

Joint Pastoral Council Meeting Minutes
St. Frances Cabrini & Immaculate Conception
December 4, 2014

Attendees: Clifton Davis, Sara Kelly, Don Theisen, Fr. Nathan Reesman, Katie Schaitberger, Fr. Enrique Hernandez, Bob Roecker, Dawn Marris, Jill Maria Murdy, Mike Schmitt, Joe Vespalec, Roman Lichon, Randy Lucka, Janice Bodden, Sue Nygaard, Jerry Meulemans, Gary Jansen, Chris Kroll, Jan Kolb

The meeting was called to order by Michael Schmitt.

Opening prayer was by Father Nathan Reesman.

Linked Council Format: Father Nathan went over how the meetings will be run. There will be a common email list of all IC and SFC. All minutes, joint and individual minutes, will be sent out to all Pastoral Council members at both parishes.

Habitat for Humanity: Katie Schaitberger presented on Habitat for Humanity project. The leaders from SFC will be Dave and Deb Schumacher. The leader from IC will be Mike Dricken. Deb and Dave will reach out to Holy Angels and Holy trinity in Newberg to see if they would like to join us in this community project. The home construction will begin approximately in April 2016 and be completed in Fall of 2016. The parishes will be splitting the costs and promotion. The parishes are currently waiting on a contract from Habitat to get up and running. We will need to figure out the funding upstart cost. Percentage breakdown is: SFC 65% and St. Mary's 35% if there are no other participants. We will be raising \$55,000. The stipulations that have been presented to habitat is that the construction be in West Bend. Katie was asked about risks involved in this project. Habitat assumes fall safety risks.

Admin Staff Changes: Fr. Nathan presented a need for a change of staffing for SFC and IC. This change depends on if there is money in the budget for next year. Attached you will find very rough numbers of staff changes based on current year budget.

Pastoral Staff Change: Terri Schiller will be resigning from her position at St. Mary's by June. This will be a gradual process until June 2015. The proposal is to find a person SFC and IC can share and change the position to a year round position. Looking out more than a year, this new position will eventually assume Dan Schroeder's position. There was much discussion regarding this proposed change. The Joint Council will come back to this at the January Joint Council meeting.

Washington County Pastors Meeting: Father Nathan shared the Glen Mary Research Packet regarding population changes in Washington County. He received the packet from the diocese at a meeting the night before. Everyone should look it over.

Synod Update: The Synod needs a few more people from both parishes to attend the upcoming meeting. It was decided that the people that have attended in the past will be asked.

The date of the February Pastoral Council meetings has been moved to February 12th so Father Nathan can attend.

SFC Pastoral Council Minutes

December 4, 2014

Attendees: Clifton Davis, Sara Kelly, Fr. Nathan Reesman, Katie Schaitberger, Bob Roecker, Jill Maria Murdy, Mike Schmitt, Joe Vespalec, Roman Lichon, Randy Lucka, Jan Kolb

- 1. Recited Mission Statement**
- 2. Approved November 11, 2014 Minutes**
3. The meeting began with updates from some of the committee liaisons

Short summary:

Catholic Formation: 23 out of sync children. Sending out a gift of Lighthouse Media CD's to DSG's and Catechists

Finance: there has been a decrease in giving this fall. There has been a decline since 2011.

School: There is a decrease in attendance with the same number of teachers.

Human Concerns: Still on path set out for the year

Stewardship: Working on prayer campaign

Prayer & Worship: It was a combined meeting with IC. There are similarities and differences. Talked about Mass attendance, choir. Katie talked about Stewardship. They discussed Mass survey and bell choir with IC

See minutes for each committee for more details.

Mass Survey: Fr. Nathan arrived and we evaluated the Mass survey for January. The survey will be reworked and will be done weekly in January. December 14/15 look online for a revamped survey.

School Budget: Fr. Nathan proposed a 3 year plan for School Tuition/Staff Analysis/limited enrollment and 1 staff member per year reduction and small tuition increases. This proposal will be sent to the Budget Committee.

Synod Representation: There is a Synod Implementation meeting coming up. The reps from last year will be invited to attend. If someone cannot attend then Fr. Nathan and Katie will ask another appropriate individual.

Respectfully Submitted,

Jan Kolb

SFC Pastoral Council Secretary

ST.MARY'S IMMACULATE CONCEPTION

IC Portion of Pastoral Council Meeting Minutes

December 4. (First Draft for Review)

Location: SFC Parish Center

Present: Dawn Marris, Gary Jansen, Jerry Meulemans, Fr Nathan Reesman, Fr Enrique Hernandez, Chris Kroll, Janice Bodden, Sue Nygaard

Financial Council: Don Theisen

Absent: Kay Claas, Sharyn Fonte, Art Poehlman

Guests: None

1. Meeting Minutes from November 17 were approved.

2. Committee Reports:

- a. Financial Report: (Don) Tuition receipts are up. Many thanks to our Principal, Jenny T. for her effort in contacting contact families. Budget: December is not looking as bad as originally budgeted. The fact that we have not been spending on capital projects is a contributing factor. Cemetery: The Grotto is in place. Many thanks to all involved in this project. Audit: We will ask for an exception for next year. Pledge Cards: 306 received thus far. More trickling in. Discussion underway on how to reach the non-respondents. A decision on second mailing will not be made until mid-December.
 - i. Buildings & Grounds: (Jerry) - No update this month.
- b. Parish Fellowship Team: (People within the parish who wish to host events)..Contains (among others)...
 - i. Barton Days: (Janice) No update this month.
- c. Human Concerns Core (Gresser, Schroeder and at-large parish members including liaison to various Human Concerns apostolates):
 - i. Human Concerns – (Kay) – No update this month as Kay was absent.
 - ii. Twinning – (Kay) – No update this month as Kay was absent
- d. Catholic Formation and Evangelization: (meant to be a sounding board for formation ministries within the parish)
 - i. Life Long Faith Formation - Sue N. - No update this month.
- e. Stewardship Core: (teach the parish about stewardship. Oversees the Parish Fellowship team. 'Where is it going?, 'Do we have a succession plan ?')
- f. School Advisory:
 - i. School - (Dawn) No update this month

g. Prayer & Worship – (Fr Nathan)

- i. Ushers: Ideas are being generated on how to best serve / assist our disabled parishioners.
- ii. Confessional: Almost completed. Donations are still coming in.
- iii. Discussion about facilities: How to deal with wrinkled carpeting.
- iv. Sound System: There have been many complaints recently. Discussion about how to address this issue: Ask for bids...Turn it into a capital project with special fund raising ?

h. Spanish Ministry – Fr Enrique - No update this month

3. Pastor's Report – Fr Nathan Reesman

- a. See comments above under Prayer & Worship..
- b. Norms – No updates this month.
- c. Discussion of a possible timeline needed for re-packaging of committees. It is felt that it might take a year+ to complete this exercise. Having a timeline might help existing staff and council members to have direction and assist in their planning / activities.
- d. Habitat for Humanity update - Covered in joint portion of the meeting.
- e. Reminder of upcoming dates for Pastoral Council Meetings:

Wednesday, January 7th, 6:45pm, IC church Hall and LMR
Thursday, February 12th, 6:45pm IC school cafeteria and library
Thursday, March 5th, 6:45pm IC Hall and LMR
Wednesday, April 8th 6:45pm IC Hall and LMR
Thursday, May 7th, 6:45pm IC school cafeteria and library
Thursday, June 4th, 6:45pm IC Hall and LMR

See also, meeting minutes based on 9/29/14 All Parish Leaders meeting (attached to this email)

4. Miscellaneous:

- a. Chris Kroll reminded us that he has a conflict for Thursday nights, but will alternate his attendance until his term is up in June.
- b. Jerry reminded the committee members that recruitment for new members for the Pastoral Council is a high priority. Each of us should begin recruiting. One idea is to tap people on the shoulder at the Hospitality table after Mass. Another is to mention in announcements at Mass. Additionally, we should consider the time-tested method of nominations by Parishioners using paper and pencil in the pews at Mass.

Closing Prayer: Fr. Enrique

Respectfully submitted,

Gary Jansen, Secretary