

# • St. Frances Cabrini Parish Council Meeting Minutes

February 04, 2014

**Present:** Fr, Nathan, Sara Kelly, Kristen Bayer, Stacy Hafeman, Jan Kolb, Bob Roecker, Randy Lucka and John Goeden.

**Excused:** Fr. Enrique, Joe Mentink, Dan Lawrence, Clifton Davis

**Guests:** Rick Doll, Katie Schaitberger and Jill Maria Murdy

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- 1) Meeting was called to order, followed by the Opening Prayer led by Randy Lucka and Jan Kolb.
- 2) Recited parish mission statement.
- 3) Meeting minutes from January 14th, 2013 Pastoral Council meeting were approved.
- 4) Fr. Enrique's Report
  - a. Working on details for the upcoming Mission.
  - b. Working on time frame for Pictorial directory pictures with Life Touch.
- 5) Fr. Nathan's Report
  - a. Rick Doll reviewed the 2014/15 budget with Council.
    1. Addition of staff position is funded
    2. Part time custodian position is funded
    3. School has budgeted for 10 less students
  - b. Discussed feedback from state of the Parish letter.
- 6) Katie Schaitberger Report
  - a. Job descriptions have been created for Youth Minister and PT Custodian positions.
  - b. Accepting applications until the end of February. Have positions filled by mid April.
  - c. Parish Family made a donation to partially subsidize cost of the Steubenville Youth Conference and help fund the adult faith formation. Total donation was \$18K.
  - d. Taking 2 adults along to the Steubenville Conference.
- 7) Committee Liaison Reports.
  - a. Stewardship
    1. Working on details for the Parish Mission to be held the end of March.
    2. Spoke about efforts to advertise the upcoming Mission.
    3. Using "Gratitude" as the center piece of the Mission.
    4. Mission schedule morning sessions 9-10am, evenings 7-8:30 pm, potluck April 2<sup>nd</sup> at 5:30pm
  - b. Prayer and Worship
    1. Eucharistic Congress was held on Feb 1st. Jill Maria, Karen Spella and Bob Roecker attended from SFC.
  - c. Human Concerns
    1. Putting together a 3 person leadership team to oversee all Parish Human Concerns activities.
    2. The Parish hosted 14 guests for Family Promise in January. Over 50 volunteers helped make the week successful.
    3. Full Shelf Food Pantry was able to recruit more volunteers during Donut Sunday.

4.Parish members help provide gifts for over 250 individuals from the Giving Tree this last Christmas.

d. Parish Life

1.Chili Supper / Bingo night was held on Feb 1<sup>st</sup>. Well attended, 164 adults tickets sold, 28 children and many children under 6.

2.Fr. Enrique did a great job calling Bingo.

8) Stewardship Definition

a. Now that the Stewardship definition has been finalized, the next step is to determine how to teach to the Parish.

b. Send to the committee's to determine how they will live out the definition.

c. Develop a more formal strategy on how to promote in the Summer/Fall timeframe.

d. Could promote on placemats at the March 17<sup>th</sup> pancake breakfast.

9) Parish Goals Review

a. Council decided to add a Worship (Catholic Identity) goal in addition to the Catholic Identity, Evangelization and Stewardship goals.

b. New Goal - By 2016, at all Masses, all liturgical ministries (e.g. lector, extraordinary minister) will be voluntarily filled, without relying on one person to fill multiple roles, and we will grow all areas of our liturgical ministries by 20%.

10) Parish Mission Statement

a. Discussion moved to April meeting agenda due to meeting running late.

11) Pastoral Council Nomination Process

a. Team formed to work on nomination process and timeline.

b. Team members are Kristen Bayer, Stacy Hafeman, Roman Lichon and John Goeden.

c. Decided to hold an information session prior to having nominees come to either the April or May Pastoral Council meetings. This could be after Mass one weekend or an evening session.

12) Miscellaneous Topics

a. Pastoral Councils role at the Mission:

1.Welcoming

2.Registration for new parishioners

3.Bring main dishes for the April 2<sup>nd</sup> potluck dinner.

b. Ministry Fair

1.Being held April 5<sup>th</sup> & 6<sup>th</sup> (5th Sunday of lent).

c. March Townhall Meeting

1.Decided the March town hall meeting is not needed.

d. Calendar

1.Will work on at April meeting.

13) April Pastoral Council Meeting

a. Next Council Meeting will be April 7th at 7:00p.m. in the school library.

Meeting concluded with closing prayer led by Roman Lichon

Respectfully submitted,

John Goeden

*Parish Council Secretary*