

West Bend Parishes
St. Mary Immaculate Conception / St. Frances Cabrini
Pastoral Council Meeting

Thursday February 12, 2015

6:45pm

IC School Cafeteria/Library

Joe Mentink, Sara Kelly, Bob Roecker, Matt Wallner, Joe Vespalec, Katie Schaitberger, Kay Claas, Janice Bodden, Sue Nygaard, Sharyn Fonte, Art Poehlman, Roman Lichon, Don Theissen, Chris Kroll, Fr. Nathan, Jan Kolb

AGENDA / Minutes (in black) (Combined)

- Call to Order – Father Nathan
- Welcome and Introductions
- Opening Prayer – led by Fr. Nathan Reesman
- Approve last month's common time minutes
 - <document minutes here.>
- Discussion of proposed fall / late Summer shared community building event
 - There was discussion as to who should own the community building event. It is proposed that it would be an event jointly put on by Jt.Stewardship and Jt. School. The Joint Pastoral Council proposed that all funds raised through this event would go towards Habitat For Humanity to help get to the goal of \$55,000.< >
- Discussion / update on Habitat For Humanity
 - The community building event overlapped with Habitat discussion. The Habitat Project is moving forward, but is more difficult to accomplish than expected. Currently Holy Angels has been invited to participate, but there is no commitment from them. Holy Trinity Pastoral Council said it may be able to help in some other way, but would not be able to afford the \$5,000 requested donation. SFC is budgeted for \$10,000. \$5,000 from Outreach account and \$5,000 is needed to be raised, but would like to raise more than that. It was suggested that SFC may raise money for maintenance on SFC's building and a portion of the funds would be used towards a similar project with Habitat. < >
- Update on hiring process for new shared pastoral care position and Terri's replacement
 - A job posting has been written up for the open position that will exist because of Terri Schiller's retirement. It will be a Shared Pastoral Care(SFC/IC) and Community Life Coordinator(IC). The Posting will begin within 2 weeks. Katie will email out to Jt. Pastoral Council. A full posting will be on both parishes websites. It will also be posted in the Catholic Herald. There is a hiring team that will go through the process for hiring Terri's replacement.
 - Following SFC will be hiring an Administrative Assistant for afternoons to help out Joanna.

- Update on email and technology sharing process
 - All staff email addresses are changing at both parishes. They will be '@wbparishes.org'. Both campuses will be linked. By May, internally, the campuses will be on one system. Emails, accounting, etc.< >

Joint Pastoral Council Meetings (reminder):

Thursday, March 5th, 6:45pm IC Hall and LMR

Wednesday, April 8th 6:45pm IC Hall and LMR

Thursday, May 7th, 6:45pm IC school cafeteria and library

Thursday, June 4th, 6:45pm IC Hall and LMR

SFC Pastoral Council Agenda / Minutes (in black): February 12, 2015

- Call to Order – Joe Mentink
- January 7, 2015 minute approval
 - Approved >
- Committee Reports
 - Finance: Budget moving along well.< >
 - Prayer and Worship <JT committee are working on the transition and Triduum. AFC has created prayer corner in the narthex. Alms boxes will be out at weekend Masses during Lent to fulfill the three pillars of Lent. It seemed that aspect was lacking. >
 - Catholic formation / Evangelization < Working on combining some programs, especially RCIA. AFC will be doing our own Vacation Bible School this year. There is more information in the CF minutes. Working on more family events and lifelong formation. SFC/IC/HA have set dates for combined teen events. >
 - Human Concerns < Working on Habitat, etc. >
 - Stewardship < There was a presentation by Barb Vite. She stressed that there must be a plan. Starting next month is the Prayer Campaign for Lent. The Garden Articles in the bulletin are ending. Gene and Ann Fowler working different articles for the bulletin.
 - Stewardship Prayer Book: They will be using “Embracing a Generous Life” The Joyful spirituality of stewardship by Robert F. Monroe >
 - Will have a Mission next year and a Ministry Fair
 - The goal is how to teach the parish stewardship. Committee needs to be focused and will bring back a 3 year vision to the Pastoral Council next month.
 - School Advisory < >
- Initial review of survey results and how to publish them
 - <See attached from Father Nathan
 - Short summary: People are overall content. We all agreed that the feedback must be shared. It was suggested that the survey results be scanned into the computer and create a link for everyone to be able to look at the results. There will be some hard copies in the office to look at for people who have no computer. >
- Chairperson report

- < Joe will be attending the February 21st meeting regarding the implementation of the Synod results; Vision 2020.
- March 14th is Men of Christ Conference >

- Closing Prayer – Joe Mentink

IC-specific A G E N D A / Minutes (in Black) February 12, 2015

- Call to Order – Jerry Meulemans
- Absent: <document here>
- Opening Prayer
- January minutes approval
 - < >
- Budget Update
 - < >
- Committee Reports
 - Finance < >
 - Prayer and Worship < >
 - Catholic formation / Evangelization < >
 - Human Concerns < >
 - Stewardship (including Barton Days) Janice < >
 - School Advisory < >
- Big Event combined gift from both Finance and Pastoral Councils
 - < >
- Review and approval of last month's suggested goals (as listed here)
 - **General Conclusions / Goals:**
 - Build our parish community via:
 - i) Showing appreciation for volunteers and recruiting more of them
 - ii) Community building event (with aim of supporting the HFH outreach)
 - iii) Integrate Spanish community into the parish
 - See also below, the results of white-boarding
- Reminder of committee liaison assignments for the Spring
 - i) Finance - Jerry/Chris. (Mike Falkner would be a good fit when Chris' term is over).
 - ii) Prayer and Worship – Gary Jansen (Gary McCrillis might be a good fit when Gary J's term is over)
 - iii) Catholic formation / Evangelization (sounding board for mary / terri+ Jenny trim) Sue Nygaard.
 - iv) Human concerns – Kay Claas
 - v) Stewardship Core - Janice Bodden
 - vi) School advisory – Dawn Marris
 - Liaisons speak for parish council. Gather info on what is happening – initiatives ...voice of that committee for goals
 - Next Committee dates (for benefit of Liasons)
 - i) schools x/xx
 - ii) finance x/xx

- iii) stewardship x/xx
- iv) catholic formation x/xx
- v) prayer / worship x/xx
- vi) human concerns x/xx

- IC goal-setting for '15-'16 using surfacing graph exercise

- Chalk board talk. Describe the 'condition' of each 'ministry' in the parish.

- **Formation / Stewardship:**

- Ascending: Life Long Faith, Fish Fries, Book handout, Sunday Hospitality
- Peeking: Big Event, Women's Morning of reflection, School Support
- Declining: Barton Days, Scrip, Enrollment

- **Worship:**

- Ascending: Daily Mass attendance, Variety / selection of music, Preaching/presentation, deaths
- Peeking: Participation at mass, Hospitality-Ushers, Eucharistic ministers, filling the ministries
- Declining: Sunday Mass attendance, Contemporary music selection, Baptism/weddings.

- **Service / Outreach / Serving the Sick:**

- Ascending: Hispanic Ministry, Habitat for Humanity, Senior Adult trips
- Peeking: Twinning, Youth Outreach support, Human Concerns Outreach
- Declining: Youth Ministry

- Misc:

- < >

- Closing Prayer

End of document