

West Bend Parishes
St. Mary Immaculate Conception / St. Frances Cabrini
Pastoral Council Meeting

Thursday March 5, 2015

6:45pm

IC Hall and LMR

Sharyn Fonte, Milk Falkner, Janice Bodden, Fr Nathan Reesman, Katie Schaitberger, Joe Mentink, Bob Roecker, Kay Claas, Jan Kolb, Don Theisen, Joe Vespalec, Art Poehlman, Jerry Meulemans, Matt Wallner, Jill Marie Murdy, Mike Schmitt, Gary Jansen, Fr Enrique Hernandez, Roman Lichon, Randy Lucka

AGENDA / Minutes (in black) (Combined)

- Call to Order – Jerry Meulemans
- Welcome and Introductions
- Opening Prayer – led by Fr. Nathan Reesman..Special Intentions shared
- Approve last month's minutes (see separate document)
 - Approved. Thanks again for Jan and Janice's help for covering in Gary's absence.
- Update on the Synod implementation and Cluster planning
 - Jerry shared his experience at the 2/21 Synod Implementation session. Fr Nathan described the overall goal of the Synod. District structures are being consolidated. A summary of demographic trends was shared. 199 current Parishes being arranged in Clusters. 28 free-standing as they are large. Others non-clustered like Holy Hill. 72 clusters (2-6 parishes each). Sept 14 – each Cluster must file a plan for 'consolidation'. Pastors and Parish council chairs must meet and layout a plan to meet the Sept 14 date. March 11 is the first session. There are many challenges that are anticipated. The implementation will occur as Priests relocate. The second part of the 2/21 session was on the impl of Synod ideas.
- Updates and direction for the September joint gathering / Habitat fundraiser
 - We plan to move forward even if the other 2 parishes do not / cannot participate. Land has been donated from in the West Bend area. Application process to find a family, has started. Tentative date for fund raiser is Sat, Sept 12 (proposed). The plan would be to gather in a place other than either parish campus. Several parishioners have been identified to lead / coordinate this event.
- Update on hiring process for new shared pastoral care position and Terri's replacement
 - The process of reviewing resumes has begun. 3 candidates have expressed interest so far. All are local, but will probably expand our reach. Terri S. is part of the process to insure that all aspects of the role and all ministries are accommodated. Holy Week is chosen as a stretch goal for candidate consideration.
- Holy Week – Holy Thursday
 - Both Parishes will participate in the feet washing event. Jill will be looking for volunteers to have their feet washed at SFC. Fr Enrique explained the process at IC, where he will wash the feet of 11 Parishioners plus Fr Nathan. Beth Habersetzer should be contacted at IC for interested parties. Council members are encouraged to recruit within our respective parishes.
- Miscellaneous Write-in Topic:
 - Monday demands on our Priestly staff: Bottom Line: If a Priest is needed on Monday, both Fr Nathan and Fr Enrique can make themselves available. Currently, each of them get a grade of 'F' for honoring their off day !!
- Introduction of new member
 - Mike Falkner was introduced.

Joint Pastoral Council Meetings (reminder):

Wednesday, April 8th 6:45pm IC Hall and LMR

Thursday, May 7th, 6:45pm IC school cafeteria and library

Thursday, June 4th, 6:45pm IC Hall and LMR

SFC Pastoral Council Agenda / Minutes (in black): March 5, 2015

- Call to Order – Joe Mentink

- February 2015 minute approval
 - <Approved >
- Committee Reports
 - **School Advisory** < Only one person showed up at the school meeting. The school marketing committee is going along well. They will be at the FWest Bend Farmersf Market this summer. There will be adds for the 3 Catholic schools on the map that people get from the Chamber. So far there are 137 students registered for nest school year. 18 of them are brand new to the school. School if happy with current count. This year people can register online, etc. A waiting list may be used for some grade levels if the student count exceeds capacity. Mr. Krainz is leaving. There will be a committee made up of a wide variety of people involved in the search. >
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 - **Stewardship** < They have begun their 3 year plan and will meet again on Thursday, March 12th to continue their plan. Key: Set up a plan and begin to implement it. They are working on a Mission for next year. National Dominican Sisters will be presenting. Dates: March 6-9.
 - **Human Concerns** < The chairs of the committees of IC and SFC are getting together the week of March 9th to clarify how the will fit together. >

 - **Finance** < In the finalizing stage of the budget. >
 - **Prayer and Worship** < >
 - **Catholic formation / Evangelization** < >

- Survey results and follow up plans
 - < Katie Schaitberger handed out follow up copy of Mass Survey. Fr. Nathan's notes were presented at a staff meeting and the staff overall agrees with his notes. Fr. Nathan will follow up with what we will be doing. Priests will do systematic follow up on some of the comments and conclusions. Following is what Pastoarl Council and Staff would like to see happen: The survey will be made

available for people to view on the parish website. There will be a link. There will also be a few copies in the office for those parishioners that do not have computers.

Concentrating on Liturgy Part B of the survey here are 6 points helpful for the future.

1. New hymnal within a couple of years. There will be a group to review the different options available.
2. Psalms: need to educate people how the psalms are tied to liturgical text.
3. Work more of upbeat and familiar songs that people will be comfortable with and will encourage them to participate.
4. Try to add another Mass setting this summer
5. Cantors: new ways to recruit; possibly have someone other than Jill-Marie to work with them. Add a different perspective. Some cantors are weak.
6. Continue ongoing education of why certain music is used. The “rules” behind the music.

Dressing for Mass: encourage proper attire

Keeping verbal announcements. They are a preferred communication.

Adult education topics: people are open to more of them.

- [New members and discernment update / next steps](#)
 - < Announcement will be in the bulletin and on the screens at Mass. On sign up weekend, parishioners can also nominate perspective members at the sign up table. There will be a box in the Narthex for nominations. >
- [Surfacing graph for goal setting](#)
- [Closing Prayer](#)

IC-specific A G E N D A / Minutes (in Black) March 5, 2015

- [Call to Order – Jerry Meulemans](#)
- Absent: Chris Kroll, Sue Nygaard, Dawn Marris.
- [Opening Prayer](#)
- [February minutes approval](#)
 - Approved
- [Committee Reports](#)
 - **Finance: Don** - No surprises for Feb, as we had anticipated increased maintenance costs. For the year, we should be in the black. For the budget process, we expect to submit a deficit budget to the Archdiocese. Additional discussion with Jenny Trimberger will occur. A meeting with Buildings & Grounds will be held on Sunday, 3/8 to review planned activities / projects. Next Budget meeting is next week (3/9). A boiler repair has occurred since the last month.

- **Prayer and Worship:** Gary J. was not able to make last month's meeting due to personal matters.
 - **Catholic formation / Evangelization** Sue N not available
 - **Human Concerns** Kay – no meeting – Reminder about the folks who went to Honduras. Sponsorship Brunch is set for march 15 (sponsors). Karen Gressor highlights one of the activities within Human Concerns in the Bulletin each week. She is trying to solicit participation and interest by doing that.
 - **Stewardship (including Barton Days)** Janice At latest meeting...chatted about how to increase ticket sales. We will use a bright colored envelop. Whitey changed the cost structure as well (\$5 ea or 3 for \$10). Suggestion to sell tickets right up to the last minute. Date is Aug 8. IC will no longer call it Barton Days, but rather "St Marys Polka mass and Raffle"
 - **School Advisory:** Dawn was absent.
- **Question about priest' days off**
 - See comments above in the combined portion of the joint meeting.
- **New Council members (Welcome)**
 - See comments above where Mike was introduced to the large group. Mike is anticipated to be an active member beginning in July.
- **Reminder of committee liaison assignments for the Spring**
 - i) Finance - Jerry/Chris.
 - ii) Prayer and Worship – Gary Jansen (Next meeting is May 21 at St Mary's at 6:45. Ron Theis will send Gary an agenda. Maybe Mike F. could take this on when Gary's term is over.
 - iii) Catholic formation / Evangelization (sounding board for Mary / Terri+ Jenny trim) Sue Nygaard.
 - iv) Human concerns – Kay Claas
 - v) Stewardship Core - Janice Bodden
 - vi) School advisory – Dawn Marris
 - Liaisons speak for parish council. Gather info on what is happening – initiatives ...voice of that committee for goals
 - Next Committee dates (for benefit of Liasons)
 - i) schools x/xx
 - ii) finance x/xx
 - iii) stewardship x/xx
 - iv) catholic formation x/xx
 - v) prayer / worship 5/21
 - vi) human concerns x/xx
- **Misc:**
 - Choirs – John Beine – Find out if he is no longer part of the parish any longer.
 - Don – Big Event raffle contribution from our committees...Fishing Guide from Berlin. Client can pick the lake. Discussion on how much we would be willing to contribute. All agreed that this was a good idea and that \$30 / person would be fine. Don will make the arrangements.

- Jerry reminded us that we are still looking for one additional member. We should continue to reach out to our acquaintances.

- Closing Prayer

