

# Pastoral Council Meeting Minutes

Date: January 7, 2016

Time: 6:45 p.m.

Location: Immaculate Conception

## Attendees:

### Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Katie Schaitberger	<input type="checkbox"/>	Rick Doll
<input checked="" type="checkbox"/>	Fr. Enrique Hernandez	<input checked="" type="checkbox"/>	Jill Maria Murdy	<input type="checkbox"/>	

### Immaculate Conception

<input checked="" type="checkbox"/>	Art Poehlman	<input type="checkbox"/>	Kay Claas	<input checked="" type="checkbox"/>	Mike Walter
<input checked="" type="checkbox"/>	Janice Bodden (secretary)	<input type="checkbox"/>	Lori Lehnerz	<input checked="" type="checkbox"/>	Sharyn Fonte
<input checked="" type="checkbox"/>	Jerry Meulemans	<input checked="" type="checkbox"/>	Mike Falkner (vice chair)	<input checked="" type="checkbox"/>	Sue Nygard (chair)

### Saint Frances Cabrini

<input checked="" type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Lisa French (secretary)	<input checked="" type="checkbox"/>	Roman Lichon
<input checked="" type="checkbox"/>	Bob Roecker	<input checked="" type="checkbox"/>	Mary Herdrich	<input checked="" type="checkbox"/>	Randy Lucka
<input type="checkbox"/>	Joe Mentink (chair)	<input type="checkbox"/>	Matt Wallner	<input checked="" type="checkbox"/>	Sara Kelly
<input checked="" type="checkbox"/>	Joe Vespalec (vice-chair)	<input checked="" type="checkbox"/>	Mike Schmitt	<input type="checkbox"/>	

## Joint Meeting Topics:

- Opening prayer – Father Nathan opened with a prayer from the gospel of Luke
- The December minutes were approved
- Discussion of adding or sharing the 4:30 Saturday Mass schedule between IC and SFC. Members of the Prayer and Worship committee in attendance for this discussion: Karen Spella, Kathy Lehnerz, Beth Habersetzer, Diane Leister, Donna Matenaer, Ron Theis, and Mary Herdrich. There was much discussion but IC cannot hold the capacity of both parishes who would come at 4:30. It was also discussed to possibly change the other Mass times, but we cannot increase the total number of Masses overall. It was decided to leave the schedule as is for lack of other ways to adjust it.
- Habitat for Humanity – We have a total of \$55,000 raised. Each committee will invite people to register to volunteer at the worksite. Sign up will be the end of February.
- Casa Guadalupe's education program will be the recipient of the profit from the Faith, Hope and Run Fest. This will consist of adult education, "Dream to Succeed" at the high school and the youth reading program. Education will be our main concern. Other possibilities might be to ask for books for Casa from participants.
- Two nuns will be arriving on Saturday night, March 5<sup>th</sup> and will stay at the IC rectory. They will be at both parishes for Masses. On Sunday, Monday, Tuesday and Wednesday we will need lunch providers and dinner hosts.
- Budget process updates: The finance committee will meet next week. They are working on the budget. A packet was sent home to the St Mary's school parents on 12/14/15 regarding school transfers. Also working on a severance package for the teachers. Additional budget concerns: capital repairs. How much custodial coverage will be needed. We do not know about future fund raisers, there will be some shortfalls. SFC will try to keep the tuition even. Collections at both parishes are staying even. Busing to be determined. Twelve or so transfers to Cabrini are being used as a budget guideline.
- School committees will not meet together. Jenny will set up a new schedule for St Mary's specific to them.
- IC will celebrate St Mary's School on 4/23/16 – alumni, parents, all school graduates from every class. The license has been applied for. Appetizers served to reduce cost. Future fund raisers will be determined in the Fall. Polka Mass and Raffle is still on.

- Facilities use of the IC gym has been requested by the soccer association from November 1, through Mid April. Weekdays from 5pm to 9pm and Saturday and Sunday afternoons. They are insured for personal injury and property damage. IC would have a one year conditional agreement.

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**Break Out Meeting Topics:**

IC
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- Committee updates
- Catholic Formation and Evangelization - Sue – On 1/10/16 they will have an announcement from the pulpit and a table set up with info re: Fat Tuesday and Mardi Gras party for families with SFC also invited. There will be more info in the bulletin.
- Finance – Mike W – meeting next week
- Human Concerns – Kay (report given by Sue) – There is nothing happening now. It is a slow time of the year.
- Prayer and Worship –Mike F – next meeting 1/18/16
- School – Lori – Scholarship/Tuition information went home to parents on 12/15/15. The school will spearhead the “Fish Stix” Alumni Event on 4/23/16. Plans will continue for the Family Fun Fest in early April. Moving forward with “I remember when...” on social media: newsletters, facebook, website, etc....to provide a space for people to share fond memories of St Mary's. Looking into having a Bishop come to say Mass in mid May. Catholic Schools week activities will be mapped out and continue as planned. All school graduation will be an evening ceremony with possible t-shirts, hats, etc. Kindergarten and 8<sup>th</sup> grade graduation will also occur as traditionally done.
- Stewardship – Janice – Will be meeting on 1/20/16.
- Our meeting was closed with a prayer by Father Enrique.

SFC
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- Committee updates - \*note that going forward, each liaison is expected to provide a brief summary in these meetings, and then forward to Lisa any official notes received from their committee so that they may be incorporated with PC notes for the permanent record.
- Catholic Formation and Evangelization – no recent meeting. Confirmed plan to eliminate Wednesday evening class option for the 2016-17 school year.
- Stewardship / Parish Life / Fellowship – no recent meeting. Ministry fair for 2016 will be held March 12<sup>th</sup> and 13<sup>th</sup>. Contact person is Cindy Forston. Chili supper to be held on Feb 6<sup>th</sup>. Proceeds will go to the school auction. All desserts will be provided by the auction planning team. Contact person is John Gooden. Year end giving statements will include a note regarding the unplanned expenses. Agreed that language should focus on awareness of total costs and let giving happen organically, rather than “ask” limited to a specific amount. Noted that budget to actual gap through December closed, but mainly due to one large donation. Agreed that more regular publication of financials has provided necessary transparency and likely helped encourage step up in donations. Encouraged ongoing “asks” for unplanned expenses such as HVAC in church and school to also be included to encourage reaction from parishioners.
- Human Concerns – no recent meeting (next in February)
- Prayer and Worship – Thank you expressed for beautiful treatment of recent Advent and Christmas season. Several Masses were full to overflowing, and all who volunteered met the challenge well. More assistance needed for holidays, noting that it is often difficult to get advanced commitments. On the heels of Mass time discussion during the shared time, questions were posed on why holiday mass

times differ from regular weekend Masses. General conversation around whether that causes more confusion, or provides needed time adjustments for larger crowds.

- School – SFC reach out to IC parents has begun, including a letter to parents from Mr. Hilts and Christmas cards from the children. Plans for Catholic schools week include an invite to the pancake breakfast at the January 31<sup>st</sup> open house, tours, and offer for pairing with an ambassador family. Marketing has accelerated, including community mailing to all families eligible for new all day/full week 4K program being offered at SFC in 2016-17 school year. Will be looking for 3<sup>rd</sup> source funding options to close budget gaps. No recent meeting.

**Next Meeting: - February 4, 2016 6:45 pm in IC church hall**