

Pastoral Council Meeting Minutes

Date: February 4, 2016

Time: 6:45 pm

Location: Immaculate Conception

Attendees:

Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Rick Doll
<input checked="" type="checkbox"/>	Fr. Enrique Hernandez	<input type="checkbox"/>	Jill Maria Murdy	<input type="checkbox"/>	

Immaculate Conception

<input checked="" type="checkbox"/>	Art Poehlman	<input checked="" type="checkbox"/>	Kay Claas	<input checked="" type="checkbox"/>	Mike Walter
<input checked="" type="checkbox"/>	Janice Bodden (secretary)	<input checked="" type="checkbox"/>	Lori Lehnerz	<input checked="" type="checkbox"/>	Sharyn Fonte
<input checked="" type="checkbox"/>	Jerry Meulemans	<input checked="" type="checkbox"/>	Mike Falkner (vice chair)	<input checked="" type="checkbox"/>	Sue Nygard (chair)

Saint Frances Cabrini

<input checked="" type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Lisa French (secretary)	<input checked="" type="checkbox"/>	Roman Lichon
<input checked="" type="checkbox"/>	Bob Roecker	<input checked="" type="checkbox"/>	Mary Herdrich	<input checked="" type="checkbox"/>	Randy Lucka
<input type="checkbox"/>	Joe Mentink (chair)	<input checked="" type="checkbox"/>	Matt Wallner	<input checked="" type="checkbox"/>	Sara Kelly
<input checked="" type="checkbox"/>	Joe Vespalec (vice-chair)	<input type="checkbox"/>	Mike Schmitt	<input type="checkbox"/>	

Joint Meeting Topics:

- Opening prayer – Father Nate read a prayer from the gospel of Luke, a prayer for vocations and an Our Father
- The January minutes were approved.
- The budget was discussed by Rick. SFC budget is \$3000 above the anticipated amount. The school will have 300 students next year, this year 280. There will be a multi child discount to keep in line with the other schools.
- Discussed repairs and maintenance for next year.
- Working at enlarging the budget for the Journey program to \$20,000.
- IC putting together a budget – without a school it is hard to work on this year – plus tuition assistance going to other schools – also working on a severance package for the teachers.
- There will be more budget information next month.
- Faith and Family Fest is in full swing and a contract is coming. Holy Angels and Newburg will participate this year. A family has been chosen but not officially released.
- Parish mission – a mailing will be sent.
- Archdiocese link – look at the update, our red binders are obsolete.
- Liaisons – each committee should have a secretary who is taking the minutes – each committee should be keeping a file of these minutes.
- New Membership – the nominations are to be open to the parish
- Clergy schedule – Holy Angels will be getting a new pastor in June. This pastor will be meeting with Father Nate to work on building a team approach for the community. Father Heppe will be called to a parish assignment – perhaps in Milwaukee. Father Nate will be working on his doctorate degree part time on Tuesdays and Fridays, plus his regular parish work.
- Formation opportunity – adult education – all events were well received. Discussion on what is working and what is not – what too chose from and what to eliminate. Make a list for March meeting, of all events using the parish calendar as a guideline.

Break Out Meeting Topics:

IC

- *Note that going forward, each liaison is expected to provide a brief summary of their last meeting. We will determine how to keep these as a permanent record.
- Our permanent memorial/giving tree on the south wall of the Church (by the ramp) recognizes a one time gift. \$1000 for a leaf, \$5,000 for an acorn and \$10,000 for a rock. An upcoming possibility for this year might be as a fundraiser to repair the steeple.
- Catholic Formation and Evangelization – Sue Nygaard – this committee meets 4 or 5 times a year. Mardi Gras will be Tuesday night. There will be activities for kids, teens and adults.
- Finance – Mike Walter – still working on the budget. We are assessed \$2500 for the Archbishop's Therapy Fund. We are also working on the severance package. Our pledges were \$385,000 which is about \$440,000 in income. Some people give but do not pledge. REP will move to the school, but what about the convent. Someone will be looking at the steeple for needed repairs and cost.
- Human Concerns – Kay Claas – Continued discussion on having a Bundle Sunday at IC - donations would be brought to IC and picked up from there.
- Prayer and Worship – Mike Falkner – Communion distribution will change the first Sunday of Lent. Discussion on changing the size of the worship cards to something smaller.
- School – Lori Lehnerz – We will be celebrating St Mary's School on April 23rd. The liquor license will be applied for – alum will be invited – food will be donated. It is the 50 year anniversary for the Class of 1966. Tickets will be designed once everything is finalized. There will be graduation for every class. Catholic Schools week is this week. There will be an open forum of principals from all schools to talk to the parents.
- Stewardship – Janice Bodden – we met in January and discussed our presentation at Mass on February 14th.
- Our meeting was closed with an Our Father.

SF

- Committee updates
 - *Note that going forward, each liaison expected to provide brief summary in these meetings, and then forward Lisa any official notes received from their committee so that they may be incorporated with PC notes for the permanent record.
- Catholic Formation and Evangelization
 - No update.
- Stewardship / Parish Life / Fellowship
 - Meeting 1/19 reviewed upcoming activities including pot luck, date night (2/13), mission (3/6-9), and ministry fair (3/12-13).
- Finance
 - No updates beyond budget summary during shared time.
- Human Concerns
 - Conversations continue on St. Vincent DePaul – how to reach more people, yet meet financial limitations. Offered general reminder to “choose” SVP for donations and shopping. Group still trying to find alternate solutions for increasing revenues without being open on Sundays.
 - Reminder that new parishioner sign up is this weekend. Sign up process for working the table will continue (seek volunteers at PC meeting the month before).
 - Discussed the “onboarding” process for new parishioners. Currently, any forms gathered from the office or welcome Sunday are forwarded to Johanna, who adds them to the mailing list. The names are then left in Katie’s mailbox for follow-up calls. Working toward the goal of having a parish ambassador committee for doing calls, giving tours, serving as a sponsor to families for the first year in the parish, etc.
- Prayer and Worship

- Last meeting covered upcoming activities including revising the mass prayer cards, Lenten alms giving choices, promos for the mission, and evaluation of new hymnals.
- A new kiosk will be set up at both parishes with materials from Lighthouse Catholic Media.
- The rosary prayer group will add a session at 9:30 a.m. Sundays of Lent (immediately preceding the 10 a.m. mass).
- The prayer corner in the narthex will remain until the space is otherwise needed for another use.
- School
 - Work continues on ways to interact and welcome IC families who choose to come to SFC.
 - Reminder made that the auction is March 5th and all are welcome. Proceeds from the evening and raffles are primary school fundraiser for the year.
- Archdiocesan
 - No recent meeting.
- Other
 - A brief discussion was had on scripture study groups that restarted with Lent. All are well attended and expect to continue without further promotion.
 - The ministry fair will include a table for the PC. Will discuss staffing needs and materials for seeking new PC nominees at next month's meeting.

Next Meeting: