

Pastoral Council Meeting Minutes

Date: March 3, 2016

Time: 6:45 p.m.

Location: Immaculate Conception

Attendees:

Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Rick Doll
<input checked="" type="checkbox"/>	Fr. Enrique Hernandez	<input checked="" type="checkbox"/>	Jill Maria Murdy	<input checked="" type="checkbox"/>	Don Theisen

Immaculate Conception

<input checked="" type="checkbox"/>	Art Poehlman	<input checked="" type="checkbox"/>	Kay Claas	<input checked="" type="checkbox"/>	Mike Walter
<input checked="" type="checkbox"/>	Janice Bodden (secretary)	<input checked="" type="checkbox"/>	Lori Lehnerz	<input checked="" type="checkbox"/>	Sharyn Fonte
<input checked="" type="checkbox"/>	Jerry Meulemans	<input checked="" type="checkbox"/>	Mike Falkner (vice chair)	<input checked="" type="checkbox"/>	Sue Nygard (chair)

Saint Frances Cabrini

<input type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Lisa French (secretary)	<input checked="" type="checkbox"/>	Roman Lichon
<input type="checkbox"/>	Bob Roecker	<input type="checkbox"/>	Mary Herdrich	<input checked="" type="checkbox"/>	Randy Lucka
<input checked="" type="checkbox"/>	Joe Mentin(chair)	<input checked="" type="checkbox"/>	Matt Wallner	<input checked="" type="checkbox"/>	Sara Kelly
<input checked="" type="checkbox"/>	Joe Vespalec (vice-chair)	<input type="checkbox"/>	Mike Schmitt	<input type="checkbox"/>	

Joint Meeting Topics:

- Opening prayer - Father Nathan opened the meeting with a reading from the book of Joshua and an Our Father
- The February minutes were approved.
- The meetings will continue to be the first Thursday of each month at 6:45 pm. From January through June the meetings are at IC and from July through December at SFC. These dates will need to be confirmed but for now are as follows:

August 4, 2016	September 1, 2016	October 6, 2016	November 3, 2016
December 1, 2016	January 5, 2017	February 2, 2017	March 2, 2017
April 6, 2017	May 4, 2017	June 1, 2017	
- Evangelization and the Sunday Mass – Many of these programs are already in place in our parishes. It is difficult to teach without being repetitious to others. We are doing a good job with the homilies, and the example we set may help to attract others.
- Regarding the education of the Mass – we are learning through the repetition of the sacrament. The trivia question is also a learning tool. It is those who do not attend Mass regularly who are hard to reach. They are not getting the learning experience as regularly. Father welcomes the children and now more families are coming. Low attendance at Mass is somewhat due to the many Sunday conflicts that parishioners face. We must all reach out and talk to people, person to person.
- Father Enrique's April presentation will be on the missionary mandate “ The Church does not have a mission, but the mission has a Church”. The mission of the Church will be our mission.
- Volume of activities – Katie provided an extensive list of activities for both parishes. What should we continue and what could we eliminate. Are there too many things going on? It is difficult to decide because different activities draw diverse participants.
- There is a combined Stewardship and Fellowship meeting April 21, 2016 at IC.
- The mission is this coming week. We need greeters, please come 20 minutes early. The meals for the sisters are all covered.
- Habitat and Faith and Family Fest – Holy Angels and Holy Trinity in Newburg are looking for members to be a part of the committee. Many parts of these committees are already in place. March 13th will be the presentation and sign up.
- Each individual committee should be taking minutes at the meetings and sending or giving a hardcopy of the Pastoral Council secretary to be included in the parish archives. At the present time that is Janice.

Break Out Meeting Topics:

IC

Committee updates

- Catholic Formation and Evangelization – Sue Nygaard – Saturday, June 18th, there will be a father/child day ending with a 4:30 Mass at IC. This event is open to all dads and kids. Katie is working with the first confession program which will be held on April 8th. First communions will be the Sundays after Easter.
- Finance – Mike Walter – The informational Sunday date of February 28th was chosen quite a while before the closing of the school was decided. Due to the propriety information involved, it was not feasible to give a presentation at that time.
- Human Concerns – Kay Claas – Bundle Sunday will be April 24th. Items can be brought to IC and will then be picked up by St. Vincent DePaul.
- School – Lori Lehnerz – The Passion Play will be presented on March 15th, 17th, and 20th. Fun Fest will be held on Sunday, April 10th. Celebrating St. Mary's will be held on April 23rd beginning with a 4:00 pm Mass. Last day of school activities are being discussed. K-5 Graduation will be Wednesday, May 25th at 6:30 pm and 8th grade graduation will be Wednesday, June 1st at 6:30 pm.
- Stewardship – Janice Bodden – We discussed the need for all committees to be taking minutes at their meetings and forwarding these minutes to the pastoral council secretary. We discussed the updates on Faith and Family Fest to be held September 18, 2016. We also discussed the timeline for the Stewardship Appeal for 2016-2017. Katie gave a brief overview of the Stewardship Conference “Beyond Donut Sunday” that she and Mary Hernickl attended.
- Prayer and Worship – Mike Falter – New prayer cards have been distributed. There was discussion regarding the need for a railing in the center of the stairway inside church, by the front door. It was also discussed that the choir should end the closing song when Father is done.

SFC

General discussion items

- Financials
 - No additional budget changes made since last month, but final approval provided by the group after reviewing highlights.
 - Noted a few risks based on the assumptions currently used to create the balanced budget:
 - Journey program privatization (i.e. achieving requested funding grants)
 - School budget stability (i.e. meeting revenue targets through enrollment #s and /or 3rd source funding solutions rather than tuition increases or cost cuts)
 - HVAC ask has had some response, but additional funding still needed. Bills anticipated shortly as work is coming to completion.
- Haiti partnership program
 - Slight changes being made to maintain program as is.
 - Archdiocese has certain requirements for programs under its MCP plan (missionary cooperative), including designated speakers and management of collections.
 - SFC will retain “twinning” relationship with Haiti, allowing for year round directed collections, and separately host a June world mission office speaker with collections going through the archdiocese.
 - This differs from IC’s Honduras program that runs through MCP.

SFC (continued)

- Council recruitment process
 - Discussed expectations for current year, based on past experiences.
 - Discussed better documentation of the process and timings so as not to recreate each time.
 - Targeting invitation for candidates through table at ministry fair, pulpit/bulletin announcements, and utilizing table at new parishioner sign-up weekends.
 - 3 spots will be open as Sarah, Roman, and Joe Mentink complete their terms. They will lead the effort of communicating with nominees.
 - Anticipate timing to be open visit to April/May council meeting, discernment activity in May, and then June start for new members.

● Committee updates

*Note that going forward, each liaison expected to provide brief summary in these meetings, and then forward Lisa any official notes received from their committee so that they may be incorporated with PC notes for the permanent record.

- Catholic Formation and Evangelization
 - No update.
- Stewardship / Parish Life / Fellowship
 - No update.
- Human Concerns (Roman)
 - Conversations continue on St. Vincent DePaul – how to reach more people, yet meet financial limitations. Offered general reminder to “choose” SVP for donations and shopping. Group still trying to find alternate solutions for increasing revenues without being open on Sundays.
 - Reminder that new parishioner sign up is this weekend. Sign up process for working the table will continue (seek volunteers at PC meeting the month before).
 - Discussed the “onboarding” process for new parishioners. Currently, any forms gathered from the office or welcome Sunday are forwarded to Johanna, who adds them to the mailing list. The names are then left in Katie’s mailbox for follow-up calls. Working toward the goal of having a parish ambassador committee for doing calls, giving tours, serving as a sponsor to families for the first year in the parish, etc.
- Prayer and Worship
 - No meeting. Need many hands for Holy Week and Easter prep.
- School
 - Reminder made that the auction is March 5th and all are still welcome. Proceeds from the evening and raffles are primary school fundraiser for the year.
- Archdiocesan
 - Next district meeting in April.

Next Meeting:

Thursday, April 7, 2016 at Immaculate Conception 6:45 pm