

Pastoral Council Meeting Minutes

Date: May 12, 2016

Time: 6:45 pm

Location: Immaculate Conception

Attendees:

Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Rick Doll
<input checked="" type="checkbox"/>	Fr. Enrique Hernandez	<input type="checkbox"/>	Jill Maria Murdy	<input type="checkbox"/>	

Immaculate Conception

<input type="checkbox"/>	Art Poehlman	<input checked="" type="checkbox"/>	Kay Claas	<input checked="" type="checkbox"/>	Mike Walter
<input checked="" type="checkbox"/>	Janice Bodden (secretary)	<input type="checkbox"/>	Lori Lehnerz	<input checked="" type="checkbox"/>	Sharyn Fonte
<input type="checkbox"/>	Jerry Meulemans	<input type="checkbox"/>	Mike Falkner (vice chair)	<input checked="" type="checkbox"/>	Sue Nygard (chair)

Saint Frances Cabrini

<input type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Lisa French (secretary)	<input checked="" type="checkbox"/>	Roman Lichon
<input checked="" type="checkbox"/>	Bob Roecker	<input checked="" type="checkbox"/>	Mary Herdrich	<input checked="" type="checkbox"/>	Randy Lucka
<input checked="" type="checkbox"/>	Joe Mentink (chair)	<input checked="" type="checkbox"/>	Matt Wallner	<input checked="" type="checkbox"/>	Sara Kelly
<input checked="" type="checkbox"/>	Joe Vespalec (vice-chair)	<input type="checkbox"/>	Mike Schmitt	<input type="checkbox"/>	

Also in Attendance: Andrew Kolb and Don Theisen

Joint Meeting Topics:

- Opening prayer – Father Nathan read a prayer from “Moments” and we prayed the Our Father.
- The April minutes were approved.
- Parish priest updates: Father Enrique will be working with the Vocation Office and with Her Lady Queen of Peace parish starting in mid June. Father Justin Lopina will be the new associate pastor for IC and SFC. Father Cliff Ermatinger will be our spanish speaking assistant for now. Father Pat Heppe will be the pastor at Holy Angels.
- Habitat for Humanity – all finances are complete – we will use several weekends to help people sign up to volunteer. We will need volunteers to serve lunches. We would like to have many volunteers – sign up is open to anyone (not just parishioners).
- Family Fest is on the website. We will also have Holy Angels and Holy Trinity of Newburg working with us. The 5K route will be different this year. We will need many volunteers and sponsors – Katie will coordinate with the cochairs and volunteers.
- Archdiocese Pastoral Council – APC – meets twice a year. Joe Mentink is our representative. There will be a concentration for Refugee Relief and the Institution of the Family through prayer. There will be a video in September. The retired priests continue to help in the parishes as needed. 50% of our Archdiocese speaks Spanish. We are also working on the awareness of human trafficking.
- Catholic Community Foundation (CCF) - Father Nathan - \$15,000 award toward a special need outside our normal budget. We need ideas – something different. One idea – to convert the convent for use by Family Promise.
- Trustee update – Randy Lucka from SFC will be completing his term on 7/1/2016 and Dave Kohlmann will be taking his place. Art Poehlman from IC will also be done on 7/1/2016 and Kathy Yekenevycz will take his place.
- IC pastoral council seat will be filled by Rafael Vella to replace Kay Claas.

Break Out Meeting Topics:

IC

- The Landmark 160 packet has been mailed. Pastoral council members and additional helpers will call those who do not respond. There will be a script to use to update membership.
- A committee has been formed called "Friends of the Gym" which consists of Mike Falkner, Dennis Stucke, Mary Herdrich, Katie Schaitberger, Mary Stremlau and Father Nathan. This committee will work to protect our tax status, draw up a gym mission statement and utilize the gym as much as possible.
- Lloyd Uelman submitted a proposal regarding the upcoming "2016 St. Mary's Church Raffle, Silent Auction and Polka Mass". After some discussion, it was decided that we would use proposal #2 which will limit the number of tickets to be sold at 4,500 at a price of \$5.00 each or 3 tickets for \$10.00. (assuming all 4500 tickets would be sold in 3 ticket increments, we would generate \$15,000 in gross ticket sales). There will be 15 prize payouts. After all expenses, the projected profit would be \$11,350.
- Don Theisen – finance – the allocation of funds from the fish fries and script will be: 1/3 to general operations – 1/3 toward tuition assistance - 1/3 to the capital fund.
- Finance – Mike Walter – The Landmark 160 church steeple project has been started. Our church year (June) will end with a \$60,000 loss due to school closing costs and will change throughout the year with the severance packages. The pastoral council forum agreed on the proposed budget for 2016 and 2017. There will be a deficit this year but we will break even next year.
- Committee Reports:
- Human Concerns and Twinning - Kay Claas – The Ladies Tea will be replaced with some other event and the proceeds will go to Honduras.
- Prayer and Worship – Mike Falkner – Not present.
- School – Lori Lehnerz – The 8th grade class will celebrate their graduation on Wednesday, June 2nd. There will also be a graduation for the Kindergarten class.
- Stewardship – Janice Bodden – Our annual Polka Mass and Raffle will be Saturday, August 13, 2016. Faith Hope and Run will be held Sunday, September 18, 2016.
- Catholic Formation and Evangelization – Sue Nygaard – Saints in Training will be at SFC. Dad's Day will be at IC on Saturday, June 18, 2016. Bible Study will have eleven small groups and one large group.
- Building and Grounds – A formal agreement will be signed for use of the gym. New LED lights will be installed in the gym and outside on the parish grounds. It will cost more initially to install these lights but the savings will be beneficial overall. The lunch tables will be removed from the cafeteria with some equipment maintained for the fish fries and festival. The cafeteria and library will provide addition meeting space. There is a round table in the library. Family Promise could move to the cafeteria. Several people are needed to monitor different areas. We will have a central pool for supplies. There will be some changes made to better utilize the areas in the buildings.
- Our meeting was closed with a Hail Mary.

SF

- General Discussion Items:
- Council discernment
- three spots will be open as Sara Kelly, Roman Lichon and Joe Mentink complete their terms. We have a short list of interested parties (Jarrod Lehnerz and Andrew Kolb attended today) Anticipate discernment to be the last week in May with a June transition (last meeting for departing members, start for new members and election of new officers and liaisons). Will include coverage of the process and documents added to next month's notes for permanent record and better transition in future years.
- UPDATE: Jarrod Lehnerz, Andrew Kolb and Sara Sauer will join the committee starting in June.

- New Parishioner Welcome Process: Most recent process following signup is to have the office add information for parishioner directory and then Katie or Father Nate follows up with a call. Would like to revisit the process of sign up and follow up (could improvements be made in the spirit of better evangelization?) Lisa agreed to reach out to Barb Vite at the archdiocese to inquire about best practices. If she can suggest parishes that do it well, we will contact them for further information and more discussion within the council.
- Anticipate summer work of situating new priest and festival preparations.
- SFC Grounds "Crew" Father noted that there is enough work to be done that he would like to have an assigned "team" to tackle the tasks rather than just intermittent requests for adhoc "clean up days". Encouraged contacting Jeff Morisse if interested (jmorisse@gmail.com)
- Reminder: Father Nate will begin constricted schedule in Fall as he adds his degree studies to his weekly commitments.
- Committee Updates:
- Catholic Formation and Evangelization – Mike absent – no update
- Finance – (Lisa/Anne Marie/Mary) - no major updates beyond confirmation that maintenance contractor bid has been accepted.
- Human Concerns – Roman – no meeting since last update
- Prayer and Worship – Bob – reported attendance at triduum services ok not great. Will be scheduling joint masses among the cluster for upcoming holidays (Memorial Day, 4th of July, Labor Day). Due to increasing number of cremation services, the parish will purchase an ossuary in order to have more standard and respectful presentation of remains during funeral services. It was decided to move forward with just one video screen for the near term. The 2nd screen has experienced damage from incense use and other factors, and would require replacement as it has been deemed beyond repair. New communion vessels have been purchased and the worst sets will be retired. (It was noted that committee should investigate donation of the old sets to seminarians or missions). Hymnal replacements are still on pause to allow for thorough research time.
- School – Matt/Lisa - last meeting focused on meeting dates and committee member terms. Narrowing the search for replacement lunch provider.
- Stewardship/Parish Life/Fellowship – Sara – anticipate more discussion at June meeting in prep for Fall stewardship campaign. Informal survey of the group conducted by Father as he is contemplating whether to change the usual format (pastor pulpit announcements, guest witness presenter, mailing). Theme likely to be tied to Pope Francis presentation.
- Archdiocese (Joe M /Joe V) – refer to notes in joint session.

Next Meeting: to be determined