

Pastoral Council Meeting Minutes

Date: June 2, 2016

Time: 6:45 pm

Location: Immaculate Conception

Attendees:

Staff

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|-------------------------------------|--------------------|-------------------------------------|--------------------|--------------------------|-----------|
| <input checked="" type="checkbox"/> | Fr. Nathan Reesman | <input checked="" type="checkbox"/> | Katie Schaitberger | <input type="checkbox"/> | Rick Doll |
| <input checked="" type="checkbox"/> | Fr. Justin Lopina | <input checked="" type="checkbox"/> | Jill Maria Murdy | <input type="checkbox"/> | |

Immaculate Conception

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|-------------------------------------|---------------------------|-------------------------------------|---------------------------|-------------------------------------|------------------------|
| <input checked="" type="checkbox"/> | Art Poehlman | <input checked="" type="checkbox"/> | Rafael Vella | <input checked="" type="checkbox"/> | Mike Walter |
| <input checked="" type="checkbox"/> | Janice Bodden (secretary) | <input checked="" type="checkbox"/> | Lori Lehnerz | <input checked="" type="checkbox"/> | Sharyn Fonte (trustee) |
| <input checked="" type="checkbox"/> | Jerry Meulemans | <input checked="" type="checkbox"/> | Mike Falkner (vice chair) | <input checked="" type="checkbox"/> | Sue Nygard (chair) |

Saint Frances Cabrini

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|-------------------------------------|----------------------|-------------------------------------|-------------------------|-------------------------------------|-------------|
| <input checked="" type="checkbox"/> | Anne Marie Danaher | <input checked="" type="checkbox"/> | Lisa French (secretary) | <input checked="" type="checkbox"/> | Sara Sauer |
| <input type="checkbox"/> | Bob Roecker | <input checked="" type="checkbox"/> | Mary Herdrich (trustee) | <input checked="" type="checkbox"/> | Randy Lucka |
| <input checked="" type="checkbox"/> | Jarrold Lehnerz | <input checked="" type="checkbox"/> | Matt Wallner | <input checked="" type="checkbox"/> | Sara Kelly |
| <input checked="" type="checkbox"/> | Joe Vespalec (chair) | <input checked="" type="checkbox"/> | Mike Schmitt | <input checked="" type="checkbox"/> | Andrew Kolb |

Joint Meeting Topics:

- Opening prayer – Father Nathan read a prayer from the gospel of Paul to the Romans and the Litany of the Sacred Heart.
- Everyone on the council introduced themselves, including the new members.
- The May minutes were approved.
- Election of Officers: SFC: Joe Vespalec – Chair, Matt Wallner – Vice Chair, Lisa French – Secretary, IC: Sue Nygaard – Chair, Mike Falkner – Vice Chair, Janice Bodden – Secretary
- Katie – Family Faith Hope Run – we are having regular meetings – registration is online for the 5K – we will use yard signs instead of banners – volunteer sign ups will also be done online or after Mass – hoping to get more sponsors – everything is in place – will put colored insert in bulletin
- Katie is meeting with Habitat and core team about their website, which is confusing. The house is progressing nicely.
- Catholic Community Foundation Update – we need ideas submitted to Father Nathan which will then be submitted to the parish for discussion – there will be a bulletin insert explaining the “Grant a Wish” event.
- Future meeting dates: Always the first Thursday @6:45.. No meeting in July. No meeting in October for now – October meeting to be determined – other possibilities – perhaps a parish meeting

Break Out Meeting Topics:

IC

- *Note that going forward, each liaison is expected to provide a brief summary of their last meeting. We will determine how to keep these as a permanent record.
- Catholic Formation and Evangelization – Sue Nygaard – Father's Day event on June 18th... We will need more signups.
- Finance – Mike Walter – As of May 17th, about a \$60,000 deficit because of school closing – budget will break even next year. We are working on the 160 capital campaign. Discussion on the distribution of the script funds.
- Human Concerns – Kay Claas – not present
- Prayer and Worship – Mike Falkner – There will be fewer announcements after Mass – this is already in place. The side transepts are becoming more involved – bringing up the gifts and ushers asking the family of the person who the Mass is for to take up the gifts. We need more ministers in all areas.

There will be a railing added in the center of the steps at the front entrance – several people are working on the logistics of this – Jeff Habersetzer is a part of this committee

- School – Lori Lehnerz – was not at the last school meeting
- Stewardship – Janice Bodden – no meeting, we meet quarterly
- We collected \$5 from everyone on the pastoral council and finance committee to provide for three baskets for the silent auction – we are working on ideas.
- There will be a follow up mailing for the 160 Campaign for those who did not respond – this will be discussed at the August meeting – a thank you letter to the 160 campaign donors will be sent in July.
- Gena from BG Decal and Apparel LLC will be printing our “Save the Steeple” shirts. Order forms will be in an upcoming bulletin.
- The field across from Church could be a park donated to the city with parking access for us. Will be discussed further in August.
- We need a committee to plan the 160. The archbishop is coming on September 10, 2017 for the 9:30 Mass.
- The meeting was closed with a Glory Be.

SF

- Introductions were made for incoming members – Jarrod, Andrew, Sara, and Dave.
- Liaison assignments will be forthcoming from Father Nate.
- Budgets for 2016-2017 have been submitted to the archdiocese, but already need to address unforeseen additional expenses. Will gather more information and then discuss how to manage cost of school HVAC and parking lot repairs in the lower lot.
- Upcoming meeting with Aaron, Nicki, Rick and Father regarding 3rd source funding ideas for the school. Goal will be to make the school budget more independent from the parish, and draw from alumni, grandparents, and other non-auction appeals. Likely will add a dedicated PT resource person to lead the effort.
- Follow up discussion to new parishioner onboarding process:
 - Most recent process following signup is to have office add information to the parishioner directory and then Katie or Father Nate follows up with a call.
 - Would like to revisit the process of sign up and follow up (could improvements be made in the spirit of better evangelization?)
 - Lisa summarized the information from Barb Vite at the archdiocese. Additional research will follow with parishes that do it well, and suggested online arch resources.
- Anticipate summer work of situating new priests and festival preparations.
- Reminder that Father Nate will begin constricted schedule in Fall as he adds his degree studies to his weekly commitments.
- Catholic Formation and Evangelization – Mike Schmitt – noted a YE wrap discussion with focus on changes for both grade and high school programs
- Finance – Lisa, Anne Marie, Mary – Will be signing contract with new lunch vendor (thru Hartford district vs. West Bend), and finding budget for additional lunchroom equipment to support the improvements. Parent cost will remain flat, but quality expected to greatly improve.
- Human Concerns – Roman – no meeting since last update:

Next Meeting: Thursday, August 4, 2016 - Saint Frances Cabrini @6:45 p.m.