

Pastoral Council Meeting Minutes

Date: August 4, 2016

Time: 6:45 p.m.

Location: SFC Mother Cabrini Hall

Attendees:

Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Rick Doll
<input type="checkbox"/>	Fr. Justin Lopina	<input checked="" type="checkbox"/>	Jill Maria Murdy	<input checked="" type="checkbox"/>	Steve Buting

Immaculate Conception

<input checked="" type="checkbox"/>	Catherine Yekenevicz (trustee)	<input checked="" type="checkbox"/>	Lori Lehnerz	<input checked="" type="checkbox"/>	Rafael Vela
<input checked="" type="checkbox"/>	Janice Bodden (secretary)	<input checked="" type="checkbox"/>	Mike Falkner (vice chair)	<input checked="" type="checkbox"/>	Sharyn Fonte (trustee)
<input checked="" type="checkbox"/>	Jerry Meulemans	<input checked="" type="checkbox"/>	Mike Walter	<input checked="" type="checkbox"/>	Sue Nygard (chair)
<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>	Don Theisen (finance chair)

Saint Frances Cabrini

<input checked="" type="checkbox"/>	Andrew Kolb	<input checked="" type="checkbox"/>	Jarrod Lehnerz	<input checked="" type="checkbox"/>	Matt Wallner (vice chair)
<input checked="" type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Joe Vespalec (chair)	<input type="checkbox"/>	Mike Schmitt
<input checked="" type="checkbox"/>	Bob Roecker	<input checked="" type="checkbox"/>	Lisa French (secretary)	<input checked="" type="checkbox"/>	Sara Sauer
<input checked="" type="checkbox"/>	Dave Kohlmann (trustee)	<input type="checkbox"/>	Mary Herdrich (trustee)	<input type="checkbox"/>	

Joint Meeting Topics:

- Opening prayer (Fr. Nate)
- Approval of prior meeting's minutes
- Parish council listening sessions regarding ministries and facilities upgrades/repairs (All)

Father Nate provided an overview:

- ❖ It is an optimal time to consider this, i.e. prior to any strategic planning or capital campaigns.
- ❖ Last time held at SFC was 2010/11, and yielded priorities of Fr. Jeff legacy fund and minor changes to ministries.
- ❖ Goal to gather feedback on level of importance to help direct resources for next 3-5 years.
- ❖ Will be separate conversations for each parish, separate dates for each topic (ministries v. facilities), a.m. and p.m. session each date.

Joint council collective dialogue focused on tactical aspects of the process:

- ❖ Need lists of ministries and building/grounds requests in advance
- ❖ Need general sense of current volunteerism vs. required vs. ideal
- ❖ Need communication plan for pre and post session
- ❖ Need transparency to the parish of what we are going to do or not do with the information

Affirmed target timeline for the activities:

- ❖ August – promotions including posters, bulletin inserts, pulpit announcements, postcards
- ❖ September / October – listening sessions
- ❖ November / December – council assembles the feedback and discusses internally
- ❖ January – council reports back to parish at large with summary of data and next steps

Additional general notes:

- ❖ Council agreed that work was about the parish community, and thus voice for the sessions should be the council, not Fr. Nate
- ❖ Council members volunteered to make pulpit announcements to invite parishioners to attend (Sue and Cathy @ IC weekends of 8/27 and 9/25; Dave, Joe, and Lisa @ SFC weekend of 9/10)

- 2016 Faith & Family Fest planning update (Katie)
 - ❖ Still looking for more sponsors and for those who committed to turn in paperwork and money so that materials can start to be prepared.
 - ❖ Costs are higher this year because more parishes are participating than last year, but the process seems easier with documentation from year 1.
 - ❖ Noted date coincides with the start of religious ed sessions, but unavoidable with Regner Park availability

- Habitat build update (Katie)
 - ❖ Continue to see low volume of volunteers on build dates
 - ❖ Identified possible causes including challenges with website tool, confusion of sign-up at Habitat site vs. SFC's, and sign-ups with volunteer's place of business vs. parishes

- Email invites to Archdiocese Leadership Gatherings on Evangelization (Fri 9/30 or Sat 10/1)
 - ❖ Lisa pointed out numerous email invites to these sessions, and sought clarification of expected attendance by council members.
 - ❖ Fr clarified that there would be parish representation. Council is not expected to but welcome to attend.

- Reminder of Fr. Justin welcome celebration on 8/20 (Katie)

Break Out Meeting Topics:

SFC

- (Anne Marie, Sarah, and Andrew excused before breakout session began)
- Committee updates
 - School (Bob)
 - Back to school preparations including picnic at end of month
 - Enrollment projected to be same or higher than last year, including 12 St. Mary's families, but also more financial aid requests than previously
 - Will be hiring some staff due to added positions (3K-4K) and departure (5K)
 - Preliminary planning begun for school anniversary in 2017

 - Prayer and Worship (Jill Maria for Mike)
 - Hymnal review process will be continuing

 - Stewardship/Fellowship (Jerrod/Katie)
 - Fellowship components include Habitat work, F&F Fest, Fr. Justin's welcome, and new sock hop event being discussed as replacement for variety show

 - Finance (Dave)
 - Reviewed cash flow projections, especially given HVAC work underway
 - Noted projected school enrollment of 290 vs. budgeted 280
 - Noted new school lunch program provider starting in fall; costs generally remain flat beyond a few equipment pieces being added for improved service

- Update on stewardship/hospitality mentor families (Katie)
 - Will be continuing conversation of best practices for onboarding new parish members
- Preview initial budget considerations
 - Noted a few new items already identified after final budget submitted and approved to the Archdiocese; current examples of need for listening sessions to flush out prioritization list
- Update on school development efforts and enrollment – will be hiring light PT assistant for focus
- Future status of the weapons-free signs at SFC
 - Fr. Nate reviewed the history of their placement (at point WI passed concealed carry law)
 - Council will revisit the information provided from the insurance company, diocese, and other informed references to determine if they are serving the purpose intended or if they should be removed.
- Listening sessions questions specific to SFC
 - The group reviewed information discussed in the joint session to affirm goals from the sessions.
 - A list of possible focus areas was discussed which resulted in the proposal of the theme of creating a “Safe, Strong, and Prayful Campus”.
 - The need for an itemized list of ministries and repair requests was re-emphasized.

IC

- Listening sessions questions specific to IC

We discussed the Listening Sessions Format for October – we will break up into groups for further discussion after the initial presentations.

Buildings and Grounds issues will also be discussed at these meetings.

- Cemetery amnesty program for Year of Mercy

It is the Year of Mercy and as a part of that, it has been decided that IC will bury the ashes of any Christian in the area that has not yet been interred. We will advertise this as a free religious service to pay respect to the dead. There will be a plaque erected with everyone's name included. We have cemetery space and funds to pay for this service.

- Status update on polka mass, raffle ticket sales and silent auction

The polka Mass and ticket sales event are in place. There will be pulled pork sandwiches, coleslaw, chips, ice cream, etc.

- Update on IC playground uses and proposal

We submitted our \$15,000 grant request to the Archdiocese to maintain our playground for the use of all city residents. This would include additional lighting and whatever else may be decided. At present, the concept is on hold.

- 160th anniversary planning

Our 160th anniversary celebration will require an events committee. There will be an article in the bulletin to find and format this committee. The Archbishop will be saying Mass here on September 9, 2017 at the 9:30 service. It was briefly discussed if we should combine our polka Mass event with the anniversary celebration and after further discussion, it was decided we would keep the polka Mass on the second Saturday of August as usual to coincide with Barton Day. We are starting to have a following for the Barton Day event and would like to keep that the same. We will do something completely different for our anniversary.

- Committee updates

Stewardship – Janice - We met to discuss a flyer and its design, which will better explain the many committees and opportunities available at IC.

Finance – Don Theisen – Summarized the highlights of our trust funds and longterm investments. There was a slight decrease from Baird to ease the cash flow of our severance packages. BMO will discontinue our fund investments in the upcoming months. BMO only wants multimillion dollar corporate investments. Work has been done to find new investment locations.

No other committee reports for the summer.

We closed the meeting with a Hail Mary.

Next Meeting: Thursday, September 1st * No joint session *
6:30 p.m. IC Council in SFC Mother Cabrini Hall
7:15 p.m. SFC Council in SFC Parish Office Conference Room