

# Pastoral Council Meeting Minutes (SFC Only)

Date: September 1, 2016

Time: 7:15 p.m.

Location: SFC Parish Office Conference Room

## Attendees:

### Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Rick Doll
<input checked="" type="checkbox"/>	Fr. Justin Lopina	<input checked="" type="checkbox"/>	Jill Maria Murdy	<input type="checkbox"/>	

### Saint Frances Cabrini

<input checked="" type="checkbox"/>	Andrew Kolb	<input checked="" type="checkbox"/>	Jarrold Lehnerz	<input checked="" type="checkbox"/>	Matt Wallner (vice chair)
<input checked="" type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Joe Vespalec (chair)	<input type="checkbox"/>	Mike Schmitt
<input checked="" type="checkbox"/>	Bob Roecker	<input checked="" type="checkbox"/>	Lisa French (secretary)	<input checked="" type="checkbox"/>	Sara Sauer
<input checked="" type="checkbox"/>	Dave Kohlmann (trustee)	<input checked="" type="checkbox"/>	Mary Herdrich (trustee)	<input type="checkbox"/>	

## Joint Meeting Topics:

N/A for this session

## Break Out Meeting Topics:

### SFC

- Opening prayer
- Approval of August minutes
- Katie and Father shared that dates for the parish discussion sessions were pre-set (September 28<sup>th</sup> and October 19<sup>th</sup>), initial communications were drafted (post card mailing, posters, mass announcements, and bulletin inserts), and suggested January for possible follow-up sessions with the parish.
- The full focus of the meeting was to develop the content for the first session.
- Much time was spent discussing the goal (i.e. **what** information did we want to get from parishioners) and method (i.e. **how** would we gather information).
- The What
  - Staff had prepared a list of concerns and observations in advance of the council's meeting. They were presented as a possible starting point.
    1. Volunteers – how to get more; how to keep same offerings if fewer volunteers; how to trim or focus offerings if having to choose
    2. Schedules – do we offer too much/too little; what type of opportunities are important to the parish
    3. Collaboration - do parishes want to continue shared staff model; is collaboration across parishes a possibility; if so, how do opportunities get divided
    4. Funding – how to fund new opportunities; who would do the work of a planned giving or large capital campaign
  - Father stressed the primary goal was to have a conversation – to have parishioners talk and have the council to listen.
- The How
  - Council members grappled with how to translate the above requests into something that would be measurable and actionable.
  - Staff noted that parish surveys had been conducted previously by council in 2012 and 2015. Data results from 2015 were shared with council.
  - Staff also noted past use of a “surface graph” methodology. Items would be placed along a bell curved shape – the upward slope used to represent growth phase, the top a steady-state phase, and the downward slope for a declining phase.
  - IC's council met prior to SFC's and decided to use surface graph tool. Council members placed ministries along the curve based on their perception of their vitality, and will ask parishioners to discuss agreement or disagreement, and then choose the top 3 areas for focus.
  - A suggestion was made to pose questions to identify which areas of parish life made parishioners feel connected and which are lacking.
- In the absence of final decisions during the meeting, Mary and Lisa offered to meet offline to outline a process; Lisa would design materials; Mary and Dave offered to co-lead the presentations and the balance of council members would be ambassadors during the sessions.
- The group decided not to take October off as originally scheduled, but instead to meet at the regular time to manage preparations for 2<sup>nd</sup> parish session.

**Next Council Meeting: Thursday, October 6th 6:45 p.m. SFC parish office**