

Pastoral Council Meeting Minutes

April 5, 2018

Time: 6:45 pm

Location: Immaculate Conception

Attendees:

Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Rick Doll
<input checked="" type="checkbox"/>	Fr. Justin Lopina	<input checked="" type="checkbox"/>	Jill Maria Murdy	<input type="checkbox"/>	

Immaculate Conception

<input type="checkbox"/>	Cathy Yekenevicz (trustee)	<input type="checkbox"/>	Rafael Vela	<input type="checkbox"/>	Mike Walter
<input checked="" type="checkbox"/>	Janice Bodden (secretary)	<input checked="" type="checkbox"/>	Lori Lehnerz	<input checked="" type="checkbox"/>	Mary Swosinski (trustee)
<input checked="" type="checkbox"/>	Kris Deiss	<input type="checkbox"/>	Mike Falkner (vice chair)	<input checked="" type="checkbox"/>	Sue Nygaard (chair)
<input checked="" type="checkbox"/>	Don Theisen	<input type="checkbox"/>		<input type="checkbox"/>	

Saint Frances Cabrini

<input checked="" type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Lisa French (vice chair)	<input checked="" type="checkbox"/>	Jarrold Lehnerz
<input type="checkbox"/>	Bob Roecker	<input checked="" type="checkbox"/>	Mary Herdrich (trustee)	<input checked="" type="checkbox"/>	Andrew Kolb (chair)
<input checked="" type="checkbox"/>	Dave Gugg	<input checked="" type="checkbox"/>	Lynn Corazzi (secretary)	<input checked="" type="checkbox"/>	Sara Sauer
<input type="checkbox"/>		<input checked="" type="checkbox"/>	Joe Vespalec	<input checked="" type="checkbox"/>	Dave Kohlmann (trustee)

Joint Meeting Topics:

- We opened with a prayer by Father Nathan
- The March minutes for Cabrini were approved. No meeting at Saint Mary's.
- A discussion of dressing up for Mass was led by Dave Gugg. More discussion in May on how to address this issue without offense. Try to come up with some ideas by the next meeting.
- The new meeting dates: The first Thursday will continue. No meeting in July. Then August 2nd, September 6th, October 4th, November 8th, December 6th, January 3, 2019, February 7th, March 7th, April 4th, May 2nd and June 6, 2019.
- Faith and Family Fest – September 16, 2018 – A bags tournament will be held instead of a 5K run. Mass will be hosted at the Park by Holy Angels. General entertainment by Jill Maria and friends. The profit will go to Big Brothers/Big Sisters Organization.
- Catholic Formation – Katie – Catholic formation template to be refined. SMIC, SFC and HA will be working on a general registration form for the West Bend community.
- Staff Hiring – Jan Kolb is the Community Events Coordinator, starting April 16th. Her office will be at Saint Mary's. Cabrini has hired Melissa Dietrich as the Early Childhood Director.
- Our new Associate Pastor is Andrew Infanger who will be ordained May 19, 2018. Steven Buting will be our summer intern. Father Justin will unofficially be told his new location on April 10th and will be here until June 18th.
- The Amazing Parishes vitality meetings were attended by Jarrod, with more info coming.

IMMACULATE CONCEPTION BREAKOUT MINUTES

- The budget for 2018-2019 was approved at the Finance Meeting. Some adjustments made as follows:

Bequests will be set aside for future Church roof replacement. Trust Fund increases to be set aside for the roof also.

- We will be sharing 25% of the Community Events new hire wages.
- An organist will come once a month, or so. The organ may need some work. There is \$1000 in the budget for repair.

Committee reports:

- Catholic Formation – Lori – Coordination with the three parishes was discussed.
- Finance – Kris and Janice – information discussed above
- Human Concerns – not present
- Prayer and Worship – not present
- Stewardship – Lori will be staying on this committee - Neighborhood outreach will be continued.
- Casa has discussed a tentative five year agreement to rent the Convent. This agreement includes three year renewable terms. Casa will pay the utilities but no rent for the first year. This will be reviewed after one year.
- The renovation – an informative flyer listing the upgrades and expenses will be inserted in the bulletin.

Pastoral Council Agenda

April 5, 2018

Time: 6:45 pm Location: IC Hall

Breakout meeting topics: Saint Frances Cabrini

Journey Program Next Steps – Discussed an update on the proposal to explore a potential spin-off of the program. Under a different structure, the program would be independent and therefore not tied specifically to SFC. Christina Spindlar would remain in the Executive Director role, and able to more actively engage in funding with other partner parishes and possibly the Archdiocese. SFC would remain a primary source of support. Council agreed to support exploration of the proposal. Council members were invited to view a video about the Journey program posted on the SFC Facebook page.

Early Childhood Center Update – Update from Fr. Nate on plans for the Early Childhood Center. Plans are to accommodate up to 40 children for operations 6:00 am to 6:00 pm. The facility is being assessed for needed updates to paint, flooring and an outdoor play area. Fee proposals are also under development.

Final Approval of the 2018-19 Budget – Andrew’s motion to formally approve the 2018-19 budget was approved. The budget had been discussed at length during the March 2018 Parish Council meeting.

Proxy Approval for Parking Lot and Church Roof – Rick led a discussion of two separate projects, \$250,00 to replace the PVC roof and \$350,000 parking lot resurfacing, which includes levelling and grading, removal of the current surface and replacing existing stairs with ramps. Bob offered a motion to approve, Jared seconded. The motion passed.

Other Projects – Council discussed a plan to communicate the full scope of the projects completed following the listening sessions and fund raising effort. Target timing is end of May. A full cash flow projection was reviewed for 2018, with \$250,000 scheduled to be collected by year end.

Committee reports

- Cluster councils (Andrew) – No update
- Faith Formation (Sara) – No meeting
- Finance (Lisa/Joe) – covered with the major projects update
- Human Concerns (Anne Marie) – Next meeting scheduled for Monday, April 9.
- Prayer and Worship (Bob) – No meeting
- School (Dave) – The school has submitted a request to be award Catholic Exemplary status. Diocesan representatives will visit the school April 12. The school is planning to stage an emergency drill in case of natural or human disasters. No policy is in place that covers how this will be completed.
- Stewardship (Lynn) – The Greeter Ministry will be involved with all Easter masses. Business cards, a new format, will be handed out to communicate the ministry's mission and encourage involvement. The following week, members will make an announcement at all masses.