

# Pastoral Council Meeting Minutes

January 4, 2018

Time: 6:45 pm

Location: Immaculate Conception

## Attendees:

### Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Rick Doll
<input checked="" type="checkbox"/>	Fr. Justin Lopina	<input checked="" type="checkbox"/>	Jill Maria Murdy	<input type="checkbox"/>	

### Immaculate Conception

<input type="checkbox"/>	Cathy Yekenevicz (trustee)	<input type="checkbox"/>	Rafael Vela	<input type="checkbox"/>	Mike Walter
<input checked="" type="checkbox"/>	Janice Bodden (secretary)	<input checked="" type="checkbox"/>	Lori Lehnerz	<input checked="" type="checkbox"/>	Mary Swosinski (trustee)
<input type="checkbox"/>	Kris Deiss	<input checked="" type="checkbox"/>	Mike Falkner (vice chair)	<input checked="" type="checkbox"/>	Sue Nygaard (chair)

### Saint Frances Cabrini

<input checked="" type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Lisa French (vice chair)	<input checked="" type="checkbox"/>	Jarrod Lehnerz
<input checked="" type="checkbox"/>	Bob Roecker	<input checked="" type="checkbox"/>	Mary Herdrich (trustee)	<input checked="" type="checkbox"/>	Andrew Kolb (chair)
<input checked="" type="checkbox"/>	Dave Gugg	<input checked="" type="checkbox"/>	Lynn Corazzi (secretary)	<input checked="" type="checkbox"/>	Sara Sauer
<input type="checkbox"/>		<input checked="" type="checkbox"/>	Joe Vespalec	<input checked="" type="checkbox"/>	Dave Kohlmann (trustee)

## Joint Meeting Topics:

- We opened with a prayer by Father Nathan – Psalm 72
- The December minutes were approved.
- Katie – Faith and Family Fest – No run this year, will see how that goes. Perhaps a bean bag tournament instead. Not having a run may reduce the revenue. We might rent a large tent. Holy Angels will continue to have the outdoor Mass and provide volunteers. Our recipient for 2018 will be Big Brothers/Big Sisters.
- The “Identified with Christ” document was discussed. All Pastoral Council members should look at the document and give their thoughts. This document will be a part of the parish policy (could be to teachers, catechists and students and parents) The stages will be determined. There was much discussion regarding our Faith. Father Nathan will start with the teachers to discuss and understand the document. Staff and religious formation teachers will also be addressed.
- A “volunteer coordinator position” will be added to be shared according to budget ability.
- Budget update – Rick has not started with Saint Mary's. SFC changes in staff are currently being looked at. Student enrollment at SFC is about the same.
- Shared Associate Pastor – Father Justin has no definite assignment at this time, and will be in West Bend until June. Should have more news in February.
- Katie will be discussing the upcoming Lenten groups at Mass this Sunday. All PC members should sign up for a group.

## IC Breakout Minutes:

- Facilities update – Casa Guadalupe is interested in renting the convent. The electrical is not up to code and the boiler will need an upgrade. The school pipe leak is fixed. The water leaked into the boiler room but was near a drain. Plaster was torn off and the boiler was fixed. Some new plumbing has been done to prevent future problems. HVAC is done in Church. Some registers will need to be changed. Interior Renovation pledge fund at \$316,000. We have \$202,000 in hand and will have close to \$300,000 in hand by the end of January. We also received an additional donation toward new pews.

- A new presentation will be sent to the Archdiocese reflecting these funds.
- The article in the Catholic Herald was very nicely done.
- We looked at the options for new parish letterhead. A style was chosen.
- Living History Group – Kris was not present for an update.
- Catholic Formation – Lori – Christmas pageant went well.
- Finance – Kris and Janice – Our December meeting was an email presentation.
- Stewardship – Mike F – Adjustments to the Christmas mass schedule went well. We had really nice Christmas services.

We closed the meeting with a prayer by Father Justin.

<b>Breakout meeting topics: Saint Frances Cabrini</b>
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Communications/Bulletin Update – No update

Donor Wall next steps – Lettering is up, but there is a delay with the tags in identifying the best way to drill holes. Working with the Sign Shop for recommendations. All the tags are printed and completion around the end of January is anticipated.--

Major Projects – \$396K is to be collected. Project Updates:

LED Lighting will be completed soon

Bids for School roof came in at \$85-95K

Received a \$250K bid for the Church roof, will be soliciting a quote for a new metal roof

Windows and doors will be coming in for summer installation

Campus lighting in the parking lot is done. Education Center is almost done but completion timing is uncertain because the model of lights installed has been discontinued. The supplier is trying to locate the additional two lights required.

Parking Lot drawing is completed. Soil samples confirmed that a significant portion of the parking lot is black soil, which will need to be replaced with rock, adding unknown costs to the project.

Committee reports

- Cluster councils (Andrew) – No update
- Faith Formation (Sara) – Significant discussion around the Identity with Christ four documents: 1) Education piece, 2) policy guideline, 3) staff signature of understanding and 4) family signature of understanding. There was general agreement on the need and value of the first three, but concern about asking students to sign. Fr. Nate will consider Council input and next steps will likely be engagement with school staff for additional feedback.
- Finance (Lisa/Joe) – covered with the major projects update
- Human Concerns (Anne Marie) – No update on committee report. Reminded Council of the upcoming Holy Hour for Life
- Prayer and Worship (Bob) – No update on committee report. Jill Maria noted a problem at Christmas Mass with the projector. Reminded Council of the January 31 Janette Wittaker concert in the church

- School (Dave) – No meeting.
- Stewardship (Katie/Lynn) – Next meeting is scheduled for January 16. Katie noted that the Greeter Ministry is not going well, with very little participation.
  
- Proposed changes to Faith Formation/Staff Development (FN)
  - Jill Maria expressed concerns about the impact on the musical project that changing mass times could have. Council discussed the letter she submitted and her perspective that several people will likely quit, with 6 already expressing this intent. Altogether there are approximately 24 people in the program.
  - Council discussed a variety of mass time options to address the concerns.
  - Discussion wrapped up after the observation that needed changes to the Faith Formation program should be prioritized over the potential impact to the music program, and Fr. Nate suggested a new staff person may have additional ideas.