

Pastoral Council Minutes

February 7, 2019

Time: 6:45 pm Location: SMIC

Attendees:

Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Katie Schaitberger	<input checked="" type="checkbox"/>	Jan Kolb
<input checked="" type="checkbox"/>	Fr. Andrew Infanger	<input checked="" type="checkbox"/>	Rick Doll	<input type="checkbox"/>	

Immaculate Conception

<input type="checkbox"/>	Catherine Yekenevicz (Trustee)	<input checked="" type="checkbox"/>	Lloyd Uelmen	<input checked="" type="checkbox"/>	Sue Nygaard (Chair)
<input type="checkbox"/>	Jacqueline Wulff	<input checked="" type="checkbox"/>	Mary Swosinski (Trustee)	<input checked="" type="checkbox"/>	Don Theisen (guest)
<input checked="" type="checkbox"/>	Jean Franke	<input checked="" type="checkbox"/>	Mike Falkner (Vice Chair)	<input checked="" type="checkbox"/>	Ed Geidel (guest)
<input type="checkbox"/>	Kris Deiss (Secretary)	<input checked="" type="checkbox"/>	Rafael Vela	<input type="checkbox"/>	

Saint Frances Cabrini

<input type="checkbox"/>	Anne Marie Danaher	<input checked="" type="checkbox"/>	Greg Jashinsky (Vice Chair)	<input checked="" type="checkbox"/>	Mary Herdrich (Trustee)
<input checked="" type="checkbox"/>	Dave Gugg	<input checked="" type="checkbox"/>	Joe Vespalec (Chair)	<input checked="" type="checkbox"/>	Randy Lucka
<input checked="" type="checkbox"/>	Dave Kohlmann (trustee)	<input type="checkbox"/>	Lisa French	<input type="checkbox"/>	Sara Sauer
<input checked="" type="checkbox"/>	Dave Zimbal	<input checked="" type="checkbox"/>	Lynn Corazzi (Secretary)	<input type="checkbox"/>	

Joint Meeting Topics:

- Opening prayer
- Approval of minutes – Minutes were approved as submitted
- Faith and Family Fest update – Holy Angels selected Seeds of Hope as the 2019 beneficiary for this year's FFF. Sponsor letters will be going out soon. Date is Sept 15.
- Our Sunday Visitor switch over – SFC will switch to OSV for envelopes and other donation methods by mid-April. Cost savings are projected to be several thousand dollars because of a number of services will be implemented. Fr Nate and Rick Doll determined that having SFC and SMIC on separate systems would not create as many concerns as originally anticipated. OSV will provide communication and parishioner transition support before and after masses. SMIC will follow the transition and evaluate a potential future switch to OSV.
- Shared Pastoral Care Position: needs and next steps – Mary Hernickl will be transitioning from her role which is shared 50/50 between SFC and SMIC. Initial options for replacing are a) one full-time, b) one reduced hour position, or c) two ½ time roles. Council supported keeping the role as full time, but indicating both full or part-time will be considered. One person would streamline communication and coordination of pastoral care, but Council expressed confidence that coordinating across the three West Bend parishes would work if the part-time option was selected.
- Quad parish chairs / Committee conversations update – The Chairs from SFC, Holy Angels and Holy Trinity met in January and agreed to an approach to improve communication and planning across the parishes. The next meeting on March 12 will include leads from all committees except finance and schools, plus Jan Kolb as the chair of FFF. They will share next six-month calendars and begin planning the following six months to reduce the chances of different parishes scheduling major events on the same date.

- Terms for Trustees – Mary Swosinki and Mary Herdrich are both ending their terms in June. Fr Nate asked both to advise him if they want to serve another term.
- Council vacancies and new members for June – Randy Lucka and Sara Sauer are done with their terms, and both are eligible to rejoin. Sue Nygaard and Rafael Vela terms are ending at SMIC, and Sue has indicated she will not be coming back, and Rafael is undecided. Jacqueline Wulff may not come back from her current leave. Sue will coordinate finding a replacement, and asked all SMIC members to recommend two parishioners for her to contact.
- Archdiocese Capital Campaign – The Archdiocese is planning a new capital campaign. Though they still need to complete feasibility studies, after March 1 no parish will be able to conduct their own capital campaign.

Breakout meeting topics: Saint Mary's Immaculate Conception

- Discussion and update on proposed capital projects for coming year, including proposed use of the Hall as a Mass area for families (Ed and Don)

Ed & Don provided a handout and detailed notes on expenses needed for the rectory, exterior repairs, school, & church/church hall. They will provide an additional list to Father outlining which fiscal year each of the expenses discussed needs to be taken in.

- Return to “relationship building:” fish fry as “exhibit A”. (With FN)

A discussion was held on the upcoming Fish Fry and its importance to the parish as a fund raiser. Jan emailed the job description for the person needed to assist with this job and everyone was requested to assist in the search for the replacement for Dennis. A suggestion was made to get the Knights of Columbus involved in this.

- Committee reports
 - Catholic Formation - no meeting
 - Finance - no meeting
 - Human Concerns - no meeting
 - Prayer and Worship - items from the 1.17.19 meeting were reviewed: advent antiphon comments; Holy Week schedule; change in Sunday anointing of the sick and new family liturgy overflow area
 - Stewardship - breakfast meeting was held and names of people who need help were provided and they will be matched up with the lists that were made a couple years ago of resources we have to match those needs.

Breakout meeting topics: Saint Frances Cabrini

- Questions and reactions regarding budget and staff reductions (FN) – Discussion of the budget reductions focused on what the open roles will look like going forward. For both staff positions, the process is underway to evaluate what responsibilities can be transferred or potentially eliminated. For example, two volunteers have already been identified to pick up music for the school masses. Katie held a meeting with the Catechists to discuss options.

School parents are also seeking additional information of changes in the school, especially with regards to the librarian. Mr. Waech will be sharing plans within the next week.

Fr Nate was advised by Council to keep communication open on all changes as they unfold.

Fr Nate announced plans to cease including Stewardship and other financial information out of the bulletin. The decision is based on advice from OSV as the giving is only one part of the overall revenue picture and expenses are presented without an overall context. Council suggested a quarterly financial update presented by the Trustees. Space in the bulletin will be used to further highlight ministry.

- Potential capital projects updates – Rick Doll shared a list of campus capital projects that is being developed for long-term planning and use of the undesignated funds from the Capital Campaign. Included are lighting throughout the church, reconfiguration of ushers room and library into more effective meeting space, plans for growth of Little Saints and Journey programs and school related repairs.
- Preparations for February 16th morning of reflection – Mary reviewed summaries of the two preparation exercises that members completed. The first identified themes coming out of three questions:
 1. At SFC's 100th Anniversary, what would we want parishioners say about SFC parish/school?
Themes: Welcoming, belonging, connectedness; Family; Faith; Education
 2. What would you say you received from the parish?
Themes: Community, belonging, support, family; Growth in our faith journey
 3. What would you like to say you gave to our parish and school?
Themes: Role models and witnesses; Gave time and treasure

The second was selection of words that reflected the values of our parish. The top three were: Catholic Formation, Faith and Family.

Mary reviewed the agenda, approach and objectives for the morning session. Council agreed to extend the morning from 2 ½ to 3 hours to allow more time for this important planning session.

- Committee reports
 - Cluster councils – covered in the combined meeting topic
 - Faith Formation – discussed Rooted with all Catechists. K-8 program is considered working well. High School needs more work, may combine and integrate into adult formation time.
 - Finance – will be meeting on Feb 11 to review latest budget projection
 - Human Concerns – will be meeting Feb 13
 - Prayer and Worship – no report
 - School – no report
 - Stewardship – Met Jan 8th. Plans are to create a volunteer opportunity list and tie to Lenten theme of “Not Giving Up, Doing Something Extra”.

- Together Event Summary – Lisa offered extra thanks to the volunteers who are bringing the event to life. Registrations are roughly equal to this time last year, which means the majority of attendees have not formally committed. Council members were asked to ensure their participation and encouragement of others to attend.

Next meeting: Thursday, March 7, 2019 SMIC

Time: 6:45 pm